**CONVENTION FOR THE SAFEGUARDING OF THE
INTANGIBLE CULTURAL HERITAGE**

**INTERGOVERNMENTAL COMMITTEE FOR THE
SAFEGUARDING OF THE INTANGIBLE CULTURAL HERITAGE**

**Meeting of the Bureau**

**UNESCO Headquarters, Paris, Room VIII**

**2 October 2018, 10 a.m. – 1 p.m.**

**DECISIONS**

**DECISION 13.COM 3.BUR 2**

The Bureau,

1. Having examined document ITH/18/13.COM 3.BUR/2 and its annex,
2. Adopts the agenda of its meeting as annexed to that Decision.

**ANNEX**

**Provisional agenda of the third meeting of the 13.COM Bureau**

|  |  |  |
| --- | --- | --- |
| Agenda item |  | Document |
| 1. | Opening |  |  |
| 2. | Adoption of the agenda |  | ITH/18/13.COM 3.BUR/2 |
| 3. | Adoption of the provisional timetable of the thirteenth session of the Committee |  | ITH/18/13.COM 3.BUR/3 |
| 4. | Examination of requests forInternational Assistance up to US$100,000 |  | ITH/18/13.COM 3.BUR/4 |
| 5. | Other Businessi) Informal ad hoc working groupii) TBD |  |  |
| 6. | Closure |  |  |

**DECISION 13.COM 3.BUR 3**

The Bureau,

1. Having examined document ITH/18/13.COM 3.BUR/3,
2. Takes note of the provisional agenda of the thirteenth session of the Committee;
3. Submits to the Committee the provisional timetable of its work at its thirteenth session, as annexed to this Decision.

**ANNEX**

|  |
| --- |
| **Monday, 26 November 2018** |
| As of 8.30 a.m. | Registration of participants |
| 9.30 a.m. – 12.30 p.m. | 1. | Opening |
|  | 2. | Adoption of the agenda |
|  | 3. | Observers |
|  | 4. | Adoption of the summary records of the twelfth session of the Committee |
|  |  | Report of the Chairperson of the Committee on the Bureau activities |
|  |  | Report of the Non-Governmental Organizations Forum |
|  | 5. | Report by the Secretariat on its activities |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 6. | Intangible Cultural Heritage Fund: voluntary supplementary contributions and other issues |
|  | 7.a | Examination of the reports of States Parties on the implementation of the Convention and on the current status of elements inscribed on the Representative List of the Intangible Cultural Heritage of Humanity |
|  | 7.b | Examination of the reports of States Parties on the current status of elements inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding |
| **Tuesday, 27 November 2018** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 7.c | Reports of States Parties on the use of International Assistance from the Intangible Cultural Heritage Fund |
|  | 8. | Reform of the periodic reporting mechanism |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 9. | Issues concerning the follow-up of inscribed elements on the Lists of the Convention |
|  | 10. | Report of the Evaluation Body on its work in 2018 |
|  | 10.a | Examination of nominations for inscription on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding |
| **Wednesday, 28 November 2018** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 10.b | Examination of nominations for inscription on the Representative List of the Intangible Cultural Heritage of Humanity |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 10.b | Examination of nominations for inscription on the Representative List of the Intangible Cultural Heritage of Humanity |
| **Thursday, 29 November 2018** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 10.b | Examination of nominations for inscription on the Representative List of the Intangible Cultural Heritage of Humanity |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 10.c | Examination of proposals to the Register of Good Safeguarding Practices |
|  | 10.d | Examination of requests for International Assistance |
| **Friday, 30 November 2018** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 10. | Report of the Evaluation Body on its work in 2018 |
|  | 11. | Intangible Cultural Heritage in emergencies |
|  | 12. | Multiple submissions of International Assistance requests |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 13. | Reflection on the participation of NGOs in the implementation of the Convention |
|  | 14. | Establishment of the Evaluation Body for the 2019 cycle |
|  | 15. | Number of files submitted for the 2018 and 2019 cycles and number of files that can be treated in the 2020 and 2021 cycles |
| **Saturday, 1 December 2018** |
| 9 – 9.30 a.m. |  | Meeting of the Bureau |
| 9.30 a.m. – 12.30 p.m. | 16. | Report of the Informal ad hoc open-ended working group |
|  | 17. | Follow-up on implementation of the relevant recommendations of the Open-Ended Working Group on the Governance, Procedures and Working Methods of the Governing Bodies of UNESCO |
| 12.30 – 2.30 p.m. | Lunch |
| 2.30 – 5.30 p.m. | 18. | Date and venue of the fourteenth session of the Committee |
|  | 19. | Election of the members of the Bureau of the fourteenth session of the Committee |
|  | 20. | Other business |
|  | 21. | Adoption of the list of decisions |
|  | 22. | Closure |

**DECISION 13.COM 3.BUR 4.1**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document ITH/18/13.COM 3.BUR/4 as well as International Assistance request no. 01426 submitted by Saint Kitts and Nevis,
3. Takes note that Saint Kitts and Nevis has requested International Assistance for the project entitled **Strengthening inventory preparation capacity for implementing the 2003 Convention for the Safeguarding of Intangible Cultural Heritage in St. Kitts and Nevis**:

The proposed twenty-four-month project, to be jointly implemented by the Saint Kitts Department of Culture and the UNESCO Kingston Cluster Office for the Caribbean, is aimed at strengthening national inventorying capacities with a view to safeguarding intangible cultural heritage in Saint Kitts and Nevis. Due to the combined situation of knowledge bearers growing old and, in some cases, passing away without transmitting their knowledge, the survival of cultural traditions that have contributed to the country’s national identity is threatened. In this context, the proposed project aims to build awareness about the 2003 Convention and the current state of living heritage in the country, enhance capacities to properly document and inventory it, identify elements in need of urgent safeguarding, and provide educational materials for practitioners and communities concerned. To this end, key activities include: conducting national and community-level workshops to raise awareness about the Convention and on community-based inventorying; completing a pilot inventorying exercise on living heritage elements recognized by the communities; and carrying out a national media campaign to raise awareness about the Convention. The project is also expected to help expand, reinforce and amend existing safeguarding measures, where necessary.

1. Further takes note that:
2. this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention;
3. the State Party has requested International Assistance that will partly take the form of services from the Secretariat to the State; and
4. the assistance therefore takes the form of the **provision of a grant** and of **services from UNESCO** (the provision of experts, the training of the necessary staff, the development of standard-setting measures and the supply of equipment), pursuant to Article 21 (b), (c), (d), (f) and (g) of the Convention;
5. Also takes note that an amount of US$99,443 from the Intangible Cultural Heritage Fund is being requested for the implementation of this project, which will be jointly implemented by Saint Kitts and Nevis and the UNESCO Kingston Cluster Office for the Caribbean;
6. Understands that the UNESCO Kingston Cluster Office for the Caribbean will be responsible for the provision of international expertise for capacity-building activities and the establishment of the related contracts (24 per cent of the requested amount), while the requesting State will be responsible for the logistical organization of capacity-building activities, the provision of national experts, the pilot inventorying exercises, the awareness-raising campaign and the purchase of equipment (76 per cent of the requested amount), as described in the request;
7. Decides that, from the information provided in file no. 01426, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: During the preparation phase of the request, consultation meetings were held with key stakeholders and local communities. This process included youth, representatives of communities, bearers of intangible cultural heritage, governmental officials, the private sector and personnel from the culture field. It is also foreseen that these stakeholders will be involved throughout the project, notably through an online platform which has been created as a means to ensure their participation, in particular in the pilot inventorying exercises.

**Criterion A.2**: The budget is well thought-out and structured to support the different components of the project and the overall amount of assistance requested seems appropriate with regard to the objectives and scope of the project.

**Criterion A.3**: The request is clearly organized and includes a series of activities that are well-conceived and presented in a logical sequence, from training workshops on the core principles of the Convention and community-based inventorying, to pilot inventorying exercises. At least fifty persons will be trained (thirty from the island of St. Kitts and twenty from the island of Nevis) in community-based inventorying techniques. A national awareness-raising campaign is also foreseen, including a media campaign and a seminar presenting the results of the project with the participation of community bearers. The expected results seem to be achievable within the proposed project duration and timetable.

**Criterion A.4**: The capacity-building workshops and pilot inventories projects are intended to provide participants, comprising community representatives, cultural stakeholders and national authorities, with the methodological tools and skills needed to continue working on the management and safeguarding of intangible cultural heritage within their communities. This approach should enable them to develop and present additional safeguarding initiatives to various potential partners in the future. Furthermore, the project is expected to lay the foundations for the National Register of Intangible Cultural Heritage of Saint Kitts and Nevis.

**Criterion A.5**: The requesting State will share 60 per cent of the overall budget (64 per cent of which as an in-kind contribution) of the project for which International Assistance is requested from the Intangible Cultural Heritage Fund.

**Criterion A.6**: The project mainly aims to reinforce capacities in the field of intangible cultural heritage at two different levels. At the community level, community members will be sensitized and trained to inventory their living heritage, while at the institutional level, the project will strengthen the capacities of government officials from the Ministry of Culture and local officials from Saint Kitts and Nevis.

**Criterion A.7**: The State Party has not previously received any financial assistance from UNESCO under the Intangible Cultural Heritage Fund of the 2003 Convention to implement similar or related activities in the field of intangible cultural heritage.

**Paragraph 10(a)**: The project is national in scope and involves a wide range of national and local implementing partners, including the St. Kitts Department of Culture-Research and Documentation Unit, the Nevis Historical Conservation Society, the Nevis Cultural Development Foundation and the communities associated with the elements of intangible cultural heritage inventoried.

**Paragraph 10(b)**: The project is expected to trigger additional contributions from the State Party’s national budget for the implementation of a national strategy for the safeguarding of intangible cultural heritage in Saint Kitts and Nevis, including the creation of the National Register of Intangible Cultural Heritage. Furthermore, the dissemination of the results and experiences of the project at the national level through the online platform and the promotional campaign could inspire similar efforts in the country.

1. Approves the International Assistance request from Saint Kitts and Nevis for the project entitled **Strengthening inventory preparation capacity for implementing the 2003 Convention for the Safeguarding of Intangible Cultural Heritage in St. Kitts and Nevis** and grants the amount of US$99,443 for the implementation of this project according to the modality described in paragraph 5 and 6;
2. Takes notes of the positive experience of the technical assistance provided to Saint Kitts and Nevis in finalizing this request, and invites the State Party to capitalize on the skills of the staff who directly benefited from this assistance;
3. Requests that the Secretariat reach an agreement with the requesting State Party on the budget of the activities to be covered by the Intangible Cultural Heritage Fund, so as to ensure that the planned budgetary expenses are detailed and specific enough to provide a sufficient justification of the expenditures;
4. Invites the State Party to use Form ICH-04-Report when reporting on the implementation of the project, which shall form the basis of an overall report to be prepared by the UNESCO Kingston Office.

**DECISION 13.COM 3.BUR 4.2**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document ITH/18/13.COM 3.BUR/4 as well as International Assistance request no. 01518 submitted by Colombia,
3. Takes note that Colombia has requested International Assistance for the project entitled **My Heritage, My Region: strategy for capacity-building in social management of the intangible cultural heritage in two departments of the Colombian Orinoco region**:

The proposed fourteen-month project, to be implemented by the Fundación Circulo de Profesionales del Arpa y su Música, is aimed at building capacities of communities and relevant stakeholders in the management of intangible cultural heritage in the departments of Arauca and Casanare, in the Orinoco region of Colombia. The overall objective is to ensure that the different social and institutional actors present in the territories can autonomously generate strategies to safeguard their living heritage. The regions were selected on account both of their cultural diversity and of the alarming levels of institutional weakness they present when it comes to managing their living heritage. This situation is partially explained by the complexities of dealing with such geographically extensive, diverse territories and the long-term impact of the internal armed conflict. In this context, the proposed project is in response to repeated requests by the communities themselves who, together with the local authorities and public officials, have expressed the need to acquire the necessary skills to handle the different tools available for safeguarding their living heritage. To this end, the project – based on a fully participatory methodology – will seek to build capacities through face-to-face workshops on management, public policy and regulations surrounding intangible cultural heritage, with a special focus on methodologies for safeguarding it in a comprehensive manner.

1. Further takes note that this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Colombia has requested assistance in the amount of US$99,950 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01518, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The proposed project has been developed on the basis of a request from the targeted communities and local authorities wishing to enhance their skills to safeguard their intangible cultural heritage. It envisages a participatory approach at all stages of its implementation, including the preparation of capacity-building workshops adapted to the needs of the communities concerned. Monitoring and evaluation will also be undertaken with the use of an individual work log throughout the project in order to record the beneficiaries’ direct feedback on and self-assessment of the activities.

**Criterion A.2**: In general, the budget is expressed clearly with a realistic allocation of resources for the different expenditures relating to the planned activities. The total amount of assistance requested is therefore judged to be appropriate and in line with the scope of the project to achieve the desired results.

**Criterion A.3**: The activities are well-thought-out and presented in a feasible and logical sequence. Capacity-building workshops are foreseen for each of the project locations, which would be followed by the implementation of pilot safeguarding projects to directly apply the knowledge and skills acquired. A follow-up workshop would then provide an opportunity to share the results of these pilot projects. The implementing organization is a non-profit organization with experience and knowledge of the region as well as a longstanding, well-established relationship with the targeted communities.

**Criterion A.4**: The capacity-building workshops and pilot safeguarding projects are intended to provide sixty participants comprising community representatives, cultural stakeholders and local authorities with the methodological tools and skills needed to continue working on the management and safeguarding of intangible cultural heritage within their communities. This approach should enable them to develop and present safeguarding initiatives to various potential partners in the future.

**Criterion A.5**: The requesting State will share 25 per cent and other partners 1 per cent of the overall budget of the project for which International Assistance is requested. The Intangible Cultural Heritage Fund will therefore cover 74 per cent of the overall budget.

**Criterion A.6**: The project is aimed at reinforcing the capacities of the target communities as well as of local institutions to safeguard their living heritage. It also seeks to strengthen the skills of community members to enable them to engage in an intercultural dialogue and to benefit from mutual understanding with diverse actors present in their localities. The project is part of a larger National Strategy in the social management of intangible cultural heritage led by the Ministry of Culture, directed at fostering the empowerment of communities and local cultural agents in this field.

**Criterion A.7**: Colombia received International Assistance in the amount of US$25,000 from the Intangible Cultural Heritage Fund for the project ‘Safeguarding of the traditional knowledge for the protection of sacred natural sites in the territory of the Jaguars of Yuruparí, Vaupés Province, Colombia’, which was concluded in March 2018; Colombia has also been benefiting, since June 2018, from an emergency International Assistance to the amount of US$99,400 for the project ‘Intangible Cultural Heritage as a basis for resilience, reconciliation and the construction of peace environments in Colombia’s post-conflict agreements’.

**Paragraph 10(a)**: The proposed project is local in scope and involves local and national partners in building capacities for the safeguarding of intangible cultural heritage in the region of Orinoco.

**Paragraph 10(b)**: The dissemination of the results and experiences of the project throughout the whole region, as well as at the national level through the toolbox website of the Ministry of Culture, could inspire similar efforts in the country. Moreover, the National Strategy in the social management of intangible cultural heritage of the Ministry of Culture includes a funding component at the national, departmental and municipal levels for future safeguarding projects presented by the trained participants.

1. Approves the International Assistance request from Colombia for the project entitled **My Heritage, My Region: strategy for capacity-building in social management of the intangible cultural heritage in two departments of the Colombian Orinoco region** and grants the amount of US$99,950 to the State Party to this end;
2. Encourages the State Party to take into account the materials developed by the Secretariat as part of the global capacity-building programme with its network of facilitators, as well as to consider benefitting from the expertise of the Regional Centre for the Safeguarding of the Intangible Cultural Heritage of Latin America (CRESPIAL) in the implementation of the project, as deemed appropriate;
3. Requests that the Secretariat reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the detailed workplan of the activities to be covered by the Intangible Cultural Heritage Fund is specific enough to provide a sufficient justification of the expenditures;
4. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.

**DECISION 13.COM 3.BUR 4.3**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document ITH/18/13.COM 3.BUR/4 as well as International Assistance request no. 01459 submitted by Kenya,
3. Takes note that Kenya has requested International Assistance for the project entitled **Integrating ICT in promoting African food-ways through awareness raising and transmission of ICH for a more environmentally conscious and food secure societies: The case of the Samburu, ElMolo and Pokomo communities of Kenya**:

To be implemented by the African Cultural Regeneration Institute in partnership with state and private organizations, the proposed eight-month project aims to help safeguard traditional foodways in Africa through intangible cultural heritage. In Africa, traditional foods are not only a source of nutrition and health but are also associated with cultural identity and social wellbeing. However, in the face of rapid urbanization and changing lifestyles, indigenous foodways are now under threat and the transmission of related knowledge and practices is declining due to the loss of knowledgeable elders. In light of this situation, the proposed project aims to raise awareness about local foodways and disseminate this knowledge among community members, to dispersed community members and the larger public through the internet, mobile phone technology, and through a series of audiovisual productions on the foodways of three Kenyan communities (the Samburu, EIMolo and Pokomo communities). The project seeks to demonstrate the special link between African traditional foods and the environment, underlining the role that living heritage can play in sustainable development. With the potential to be scaled across Africa by incorporating other countries, this pilot project is expected to increase interest in traditional foods among young people, researchers and restaurant owners, and to lead to the increased cultivation of traditional foodstuffs and improved environmental protection.

1. Further takes note that this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Kenya has requested assistance in the amount of US$100,000 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01459, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The role of communities in this project, which include the Samburu, ElMolo and Pokomo communities of Kenya, appears to be very limited. The information provided suggests that community members were consulted during the drafting phase of the project, but this is not clearly demonstrated. Furthermore, the involvement of the communities in the implementation of the project, for example through training activities, is mentioned broadly without a clear description of their actual involvement and the modalities foreseen to ensure their active and direct engagement throughout the project.

**Criterion A.2**: Although the budget generally reflects the planned activities, it is not presented in a clear and comprehensive manner. The description of the calculations only reflects the funds requested from the Intangible Cultural Heritage Fund and does not include all sources of funding such as the State Party’s contribution. The level of detail provided for the expenditure lines of certain activities, such as the community visit and information meeting, is not sufficient to give an adequate justification for the planned expenditures in the proposed budget and this shortcoming makes it difficult to assess whether the budgeted amounts are appropriate.

**Criterion A.3**: With the main objective being to produce audiovisual materials that promote traditional foodways in Kenya, the proposed activities include script development, social media training, local community casting, and the production and dissemination of the audiovisual materials themselves. These are essentially presented as promotional activities to raise publicity, without any demonstration of how they would contribute to achieving the safeguarding objectives. Additional information is therefore needed to allow for a better assessment of their relevance to the safeguarding objectives and of their effectiveness in providing favourable conditions for safeguarding intangible cultural heritage for the three communities concerned. In addition, more detail is required for certain activities to understand whether they are well-conceived, such as the training activities for the communities. The feasibility of the project is also uncertain due to the insufficient description of the modalities for implementing the activities and the community's passive role in implementing the project.

**Criterion A.4**: The sustainability of the project seems to rely on the potential to raise publicity through the audiovisual productions. It is therefore difficult to understand how the proposed actions would guarantee an ongoing impact on safeguarding intangible cultural heritage. More precise information on how this project would concretely contribute to a sustainable strategy for safeguarding traditional foodways seems to be crucial.

**Criterion A.5**: The requesting State will share 15 per cent of the overall budget of the project for which International Assistance is requested from the Intangible Cultural Heritage Fund, while an unspecified funding source will cover 14 per cent.

**Criterion A.6:**The request indicates the training of community members on photography and video recording, social media and acting on camera. However, this is limited to general explanations and a clear description is lacking of the content of the training activities as well as how it relates to documentation as part of the safeguarding efforts. Therefore, the information provided on capacity building does not demonstrate how the activities could directly impact the capacities of the communities concerned to safeguard their traditional foodways. Furthermore, questions could be raised about risks of decontextualization as the community members are being trained to act for the audiovisual productions.

**Criterion A.7**: Kenya has benefitted from International Assistance from the Intangible Cultural Heritage Fund for two completed projects – ‘Traditions and practices associated with the Kayas in the sacred forests of the Mijikenda’ (file no. 00326, 2011-2014, US$126,580), carried out by the Department of Culture, Ministry of State for National Heritage and Culture, and ‘Documenting and inventorying intangible cultural heritage of the pastoralist Samburu community in northern Kenya: a focus on the region of Mount Kulal biosphere reserve’ (file no. 01024, 2015-2016, US$24,038) by the National Museums of Kenya – as well as two ongoing projects – ‘Promotion of traditional pottery making practices in Eastern Kenya’ (file no. 01021, 2016-2017, US$23,388), implemented by the National Museums of Kenya, and ‘Safeguarding of Enkipaata, Eunoto and Olng’esherr, three male rites of passage of the Maasai community’ (file no. 00888, 2017-2020, US$144,430) by the Department of Culture, Ministry of State for National Heritage and Culture. Kenya also benefitted from Preparatory Assistance from the Intangible Cultural Heritage Fund for developing two nominations for the Urgent Safeguarding List – ‘Traditions and practices associated to the Kayas’ (file no. 00285, 2008-2009, US$6,000), coordinated by the Department of Culture, Ministry of State for National Heritage and Culture (element inscribed on the Urgent Safeguarding List in 2009), and ‘Rituals and practices associated with Kit Mikayi shrine for the Luo community in Kenya’ (file no. 00632, 2013-2015, US$17,668), coordinated by the Ministry of Sports, Culture and Art (element proposed for inscription on the Urgent Safeguarding List in 2019). The work stipulated by the contracts related to these projects was and is being carried out in compliance with UNESCO’s regulations.

**Paragraph 10(a)**: The project is national in scope and involves cooperation with potential partners from the public and private sectors, including the National Museums of Kenya and Adili Concept Ltd., a mass media and communications solution provider.

**Paragraph 10(b)**: The requesting State is hopeful that the project would attract the interest of potential donors. However, such possible financial and technical contributions are cited in general terms and require further explanation.

1. Decides to refer to the requesting State the International Assistance request for the project entitled **Integrating ICT in promoting African food-ways through awareness raising and transmission of ICH for a more environmentally conscious and food secure societies: The case of the Samburu, ElMolo and Pokomo communities of Kenya** and invites it to submit a revised request to the Bureau for examination at a forthcoming session;
2. Recalls that the purpose of the assistance provided to States Parties from the Intangible Cultural Heritage Fund is to support them in their efforts to safeguard intangible cultural heritage as defined in Article 2 of the Convention, and that safeguarding measures should fully reflect the aspirations and wishes of the communities as active participants and emphasize strengthening the capacities of the communities concerned, with a view to continuing their safeguarding efforts in the future;
3. Encourages the State Party, if it wishes to resubmit its request, to revise the content of the project, taking into account the abovementioned concerns, and to ensure that clear and transparent details are provided through the presentation of an accurate, coherent budget.

**DECISION 13.COM 3.BUR 4.4**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document ITH/18/13.COM 3.BUR/4 as well as International Assistance request no. 01443 submitted by Mongolia,
3. Takes note that Mongolia has requested International Assistance for the project entitled **Supporting natural and cultural sustainability through the revitalization and transmission of the traditional practices of worshipping the sacred sites in Mongolia**:

Implemented by the Foundation for the Protection of Natural and Cultural Heritage, the proposed thirty-month project aims to revive forgotten worshipping practices of sacred sites in rural areas in Mongolia, with reference to the element inscribed in 2017 on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding. These practices – performed at sacred sites that are located throughout the country, to invoke assistance from deities of nature – have been transmitted and developed by nomadic Mongolians since ancient times. However, for a period during the twentieth century this traditional system was ignored and even prohibited in Mongolia, and the number of sufficiently knowledgeable practitioners has dramatically decreased, with the traditional practices and their symbolic meanings having been lost in many communities. Though the communities, practitioners and government have made active efforts to revive the element, several extreme challenges remain, such as the effects of urbanization and mining operations. There is, therefore, an urgent need to raise awareness among the general public, especially youth, and one of the crucial objectives of the project is to bring young people back into contact with knowledge holders. To this end, the proposed project will focus on: carrying out research and field surveys to clarify the real state of the element and create a favorable environment for its practice; training special masters, leaders of worshipping communities and organizers of traditional worshipping practices; and creating and distributing educational materials, including manuals, reference books and videos.

1. Further takes note that this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Mongolia has requested assistance in the amount of US$98,500 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01443, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: Prior to the submission of the request, the Foundation for the Protection of Natural and Cultural Heritage conducted consultations with community members, practitioners and bearers of the worshipping practices to fully understand their aspirations and how to address them through the proposed project. It is foreseen that identified community members will be part of the organizing committee that will manage the project. Furthermore, it is expected that the communities will be actively involved in the implementation, monitoring, reporting and evaluation phases; for instance, some community members are expected to assist the research team during the field surveys to understand the current situation and viability of the traditional worshipping practices of sacred sites in the four identified regions.

**Criterion A.2**: With the budget, which is detailed and in line with the proposed activities, the amount requested seems to be appropriate for the implementation of the project in general. However, a more precise and adequate breakdown of expenses for some activities, such as ‘the two-day local workshop in each of the twenty one provinces’, could have been provided to better estimate their feasibility.

**Criterion A.3**: The proposed activities are described in detail and presented in a logical sequence, covering: (a) the preparation of the inventory of sacred sites through research expeditions; (b) the organization of a two-day national workshop aiming to increase the number and capacities of the practitioners, followed by; (c) a local workshop in each of the twenty-one identified provinces of Mongolia, as well as; (d) the organization of a nationwide contest to generate impetus around the practice, and, finally; (e) the production of a five-volume series of books related to the sacred sites and the worshipping practices that would serve as a tool for awareness raising and capacity-building.

**Criterion A.4**: The project is expected to strengthen the capacities of the identified practitioners who would be able to continue disseminating their knowledge to other community members, thus ensuring the continuation of the training and transmission of the practices related to the worshiping of sacred sites. The production and distribution of the five-volume series of books and the video documentation film related to the element and its practice are expected to raise awareness amongst communities, especially youth, thus ensuring the sustainability of the chain of transmission of this knowledge.

**Criterion A.5**: The State Party will contribute 9.3 per cent and the partner agencies another 24.6 per cent of the total amount of the project for which the International Assistance is requested, which amounts to 33.9 per cent of the total budget for the proposed project. The Intangible Cultural Heritage Fund will therefore cover 66.1 per cent of the overall budget.

**Criterion A.6**: The request seeks to increase the number of practitioners as well as raise awareness among the communities concerned to safeguard and transmit the traditional practices of worshipping the sacred sites. With the enhanced capacities of the implementing agency and its partner organizations, the preparation of inventories in the other regions of Mongolia is expected to follow. A rich source of information would also support the implementation of national safeguarding initiatives.

**Criterion A.7**: Mongolia has benefitted from International Assistance from the Intangible Cultural Heritage Fund three times, for the following projects: ‘Improving the capacities of intangible cultural heritage related to NGOs in Mongolia’ (File no. 00910, 2015, US$24,900), carried out by Foundation for the Protection of Natural and Cultural Heritage; ‘Safeguarding and revitalizing the Mongolian traditional epic’ (File no. 00549, 2013-2016, US$89,700), carried out by the National Center for Cultural Heritage (NCCH); and ‘The elaboration of the “Inventories of the Representative list and list in need of urgent safeguarding of Intangible Heritage in Mongolia”’ (File no. 00298, 2009-2011, US$24,000), carried out by Center of Cultural Heritage. The State has also benefitted from the Intangible Cultural Heritage Fund for the following two preparatory assistance projects: ‘Mongolian Traditional Heroic Epic’ (File no. 00261, 2008-2009, US$6,000), carried out by the Mongolian National Commission for UNESCO; and ‘Mongolian folk dance’ (File no. 00260, 2008-2009, US$6,500), carried out by the Mongolian Cultural Studies Association. The work stipulated in the contracts related to all these projects was carried out in compliance with UNESCO’s rules and regulations.

**Paragraph 10(a)**: The project is national in scope and involves cooperation with the community members from all twenty-one provinces, national ministries, UNESCO National Commission and non-governmental organizations working in the field of intangible cultural heritage.

**Paragraph 10(b)**: The project is expected to encourage additional contributions from different stakeholders, especially the Ministry of Education, Culture, Science and Sport, the Ministry of Nature, Environment and Tourism, and the Governor’s offices that would further enhance the outreach of the workshops conducted in the framework of the project. Furthermore, research organizations are expected to improve knowledge sharing among communities that would assist in safeguarding not only the practices of worshipping the sacred sites but also other associated intangible cultural heritage elements.

1. Approves the International Assistance request from Mongolia for the project entitled **Supporting natural and cultural sustainability through the revitalization and transmission of the traditional practices of worshipping the sacred sites in Mongolia** and grants the amount of US$98,500 to the State Party to this end;
2. Takes note that the proposed activities to be implemented in the framework of the project would support the requesting State in its efforts to safeguard the element ‘Mongolian traditional practices of worshipping the sacred sites’ inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding and commends Mongolia for the measures included in the safeguarding plan for this element as prepared at the time of inscription;
3. Requests that the Secretariat reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the budget and the work plan of the activities to be covered by the Intangible Cultural Heritage Fund are detailed and specific enough to provide a sufficient justification of all the expenditures;
4. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.

**DECISION 13.COM 3.BUR 4.5**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document ITH/18/13.COM 3.BUR/4 as well as International Assistance request no. 01445 submitted by Mongolia,
3. Takes note that Mongolia has requested International Assistance for the project entitled **Transmitting and stabilizing the folk long song performance technique of Limbe performers – circular breathing through the old repertoire to the new generations**:

The proposed 36-month project, to be implemented by the National Center for Cultural Heritage and carried out in three regions, aims to stabilize and transmit the folk long performance technique of Limbe performers – circular breathing through the old repertoire. The circular breathing technique is considered as a great achievement among nomadic Mongolians and is inseparable from the traditional folk long song. However, there are currently very few Limbe performers compared with those of other instruments, and Limbe performers who have mastered the circular breathing technique are even fewer. There is therefore an urgent need to safeguard the technique along with the traditional repertoire of folk long song melodies. Since the inscription of the element on the List of Intangible Heritage in Need of Urgent Safeguarding in 2011, the Mongolian government has undertaken several initiatives to safeguard and transmit it, together with community members and related bodies. However, though these initiatives have brought fruitful outcomes, they are still in their first phase. To further strengthen the element, previous safeguarding measures need to be reinforced and future measures redefined in collaboration with bearers and practitioners. To this end, the project intends to: strengthen and stabilize the practice; document and inventory the old repertoire; train apprentices and strengthen their skills and knowledge of the old repertoire; support the production of Limbe musical instruments; and raise public awareness.

1. Further takes note that this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Mongolia has requested assistance in the amount of US$99,946 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01445, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: The current request, put forward by the National Center for Cultural Heritage (NCCH) in close collaboration with the non-governmental organization ‘Mongolian Association for the Limbe Performers’ and other national authorities, reflects the involvement of the communities and practitioners in its preparation, and demonstrates the inclusion of their aspirations within the project. The Mongolian Association for the Limbe Performers, which comprises master performers, researchers, teachers, musicians and apprentices, is presented in the request as representing the Limbe community and will play a key role in the implementation and monitoring of the project.

**Criterion A.2**: In general, the budget is clearly presented, demonstrating the allocation of resources for the different expenditures relating to the planned activities, and the overall amount requested may therefore be considered as appropriate. However, more accurate and detailed information for some of the expenditure items such as those related to the activity involved in the training sessions on making the Limbe instruments could have been provided.

**Criterion A.3**: The proposed activities are well-conceived in relation to the objectives and expected results of the project. They are detailed and structured around: field research to identify the Limbe practitioners; inventorying and documenting the old repertoire of folk long songs; updating the databases of the practitioners; and strengthening and transmitting the practice through apprenticeship training and instrument making. Awareness raising and outreach on the practice is envisaged through the dissemination of handouts, biographies, and audio and video materials related to the Limbe performers in schools and libraries in the different regions and provinces. The project also includes consultations with local governments and non-governmental organizations for the inclusion of the Limbe performers’ circular breathing technique in the high-school curriculum.

**Criterion A.4**: The emphasis on the transmission of knowledge concerning the folk long song performance technique of Limbe performers – circular breathing through field research, awareness raising and apprenticeship training is expected to increase the viability of the element. The increased number of practitioners will help operationalize the safeguarding mechanism defined through the Mongolian Law on Protection of Cultural Heritage by setting up a national system for safeguarding and promoting the practice. The implementation of the proposed project is expected to stimulate safeguarding initiatives by the various ministries as well as governmental and non-governmental associations.

**Criterion A.5**: The requesting State will share 34 per cent of the overall budget of the project for which International Assistance is requested from the Intangible Cultural Heritage Fund.

**Criterion A.6**: The request for assistance is aimed at improving the viability of the practice of the folk long song performance technique of Limbe performers – circular breathing by raising awareness and increasing the number of practitioners in three regions of Mongolia and in the city of Ulaanbaatar. The identification of new practitioners along with the distribution of communication materials in schools and the proposal to include the practice in the high-school curriculum will contribute to building up the local communities’ capacity to safeguard this element.

**Criterion A.7**: Mongolia has benefitted from International Assistance from the Intangible Cultural Heritage Fund three times, for the following projects: ‘Improving the capacities of intangible cultural heritage related to NGOs in Mongolia’ (File no. 00910, 2015, US$24,900), carried out by the Foundation for the Protection of Natural and Cultural Heritage; ‘Safeguarding and revitalizing the Mongolian traditional epic’ (File no. 00549, 2013-2016, US$89,700), carried out by the National Center for Cultural Heritage (NCCH); and ‘The elaboration of the “Inventories of the Representative list and list in need of urgent safeguarding of Intangible Heritage in Mongolia”’ (File no. 00298, 2009-2011, US$24,000), carried out by the Center of Cultural Heritage. The State has also benefitted from the Intangible Cultural Heritage Fund for two preparatory assistance projects: ‘Mongolian Traditional Heroic Epic’ (File no. 00261, 2008-2009, US$6,000), carried out by the Mongolian National Commission for UNESCO; and ‘Mongolian folk dance’ (File no. 00260, 2008-2009, US$6,500), carried out by the Mongolian Cultural Studies Association. The work stipulated in the contracts related to all these projects was carried out in compliance with UNESCO’s rules and regulations.

**Paragraph 10(a)**: The proposed activities are national in scope and imply cooperation with local governments, national associations, non-governmental organizations, state universities, the National Commission for UNESCO and other ministries.

**Paragraph 10(b)**: The awareness raising achieved among community members could be applied to other Mongolian provinces beyond the three regions and the city of Ulaanbaatar. The improved expertise acquired through the implementation of the project could be utilized for the development and implementation of safeguarding measures for the other elements inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding. However, more details on how the proposed project might stimulate financial and technical cooperation following its implementation could have been provided.

1. Approves the International Assistance request from Mongolia for the project entitled **Transmitting and stabilizing the folk long performance technique of Limbe performers – circular breathing through the old repertoire to the new generations** and grants the amount of US$99,946 to the State Party to this end;
2. Takes note that the proposed activities are fully aligned to the existing safeguarding plan for the element inscribed on the List of Intangible Cultural Heritage in Need of Urgent Safeguarding as reported by the State Party through the report examined by the eleventh session of the Intergovernmental Committee and commends Mongolia for the continued and coherent efforts to safeguard the element in question;
3. Requests that the Secretariat reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the detailed work plan of the activities to be covered by the Intangible Cultural Heritage Fund corresponds with the different expenditures and that the actual expenses are matched directly against the projections;
4. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.

**DECISION 13.COM 3.BUR 4.6**

The Bureau,

1. Recalling Article 23 of the Convention as well as Chapter I.4 of the Operational Directives relating to the eligibility and criteria of International Assistance requests,
2. Having examined Document ITH/18/13.COM 3.BUR/4 as well as International Assistance request no. 01422 submitted by Ukraine,
3. Takes note that Ukraine has requested International Assistance for the project entitled **Needs assessment for reinforcing Ukraine’s national capacities in strategy development for ICH safeguarding**:

Implemented by the Ukrainian Center for Cultural Studies, the proposed project aims to carry out a needs assessment to reinforce Ukraine’s national capacities in strategy development for the safeguarding of intangible cultural heritage. This request reflects the current situation in Ukraine: while there is an extremely rich, diverse array of living heritage across the country, such practices face threats of disappearance and decreased vitality. Although some positive steps have been taken in recent years to maintain its vitality, there are still several weaknesses preventing the development of adequate safeguarding policies and measures. As such, this project is intended to: outline the major challenges encountered in the implementation of the 2003 Convention at the national level in light of the current political and economic situation; identify the main safeguarding needs for intangible cultural heritage; and propose practical recommendations for their improvement. The project is expected to raise public awareness about the role of intangible cultural heritage in social development, foster the efficient use of intangible cultural heritage safeguarding policies for social cohesion and peace policies and sustainable development strategies, and promote international recognition and cooperation. It is envisaged that the project activities will be carried out by an international expert, with the support of national experts.

1. Further takes note that this assistance is to support a project implemented at the national level, in accordance with Article 20 (c) of the Convention, and that it takes the form of the **provision of a grant**, pursuant to Article 21 (g) of the Convention;
2. Also takes note that Ukraine has requested assistance in the amount of US$28,500 from the Intangible Cultural Heritage Fund for the implementation of this project;
3. Decides that, from the information provided in file no. 01422, the request responds as follows to the criteria for granting International Assistance given in paragraphs 10 and 12 of the Operational Directives:

**Criterion A.1**: Although the request would have benefitted from more detailed information on how the communities concerned have been involved in the project design and which mechanisms have been planned for their involvement, the request considers community involvement in the safeguarding of living heritage in Ukraine as one of the objectives of the project, confirming that prior consultations were undertaken with the communities and that they will be the primary beneficiaries of the project.

**Criterion A.2**: Overall, the budget corresponds to the planned activities throughout the request and the overall amount is appropriate. The contributions to the project from the State and other sources indicated under Section 17 of Form ICH-04 do not match those in Form ICH-04 Timetable and Budget and this discrepancy needs to be rectified.

**Criterion A.3**: The activities are well-designed and feasible relative to the timeframe proposed; they include desk research and the preparation of a field visit, an on-site research visit, as well as the analysis of the collected data and the preparation of the needs assessment report. This approach is described as a logical first step towards defining an overall capacity-building strategy to safeguard intangible cultural heritage in Ukraine.

**Criterion A.4**: The State Party confirms that the needs assessment report is expected to bring together and encourage exchanges among the main stakeholders and institutions and organizations involved in safeguarding intangible cultural heritage in Ukraine. The project is also expected to serve as an informed basis for developing programmes at the national, regional and local levels and these programmes are expected to address needs related to legislation, institutional and administrative infrastructure, funding, awareness raising, education, and inventorying in the field of intangible cultural heritage.

**Criterion A.5**: Although the request would have benefited from better clarity in terms of contributions to the project from the State and other sources, the State Party is committed to sharing at least 18 per cent of the project costs.

**Criterion A.6**: The project is expected to improve the coordination capacities of the institutions involved and to identify capacity-building needs in such areas as education, information, management, inventorying, safeguarding, as well as in institutional legal and financial frameworks.

**Criterion A.7**: The State Party has not previously received any financial assistance from UNESCO under the Intangible Cultural Heritage Fund of the 2003 Convention to implement similar or related activities in the field of intangible cultural heritage.

**Paragraph 10(a)**: Apart from the involvement of an international expert in the implementation of the needs assessment, the request does not imply any cooperation at the bilateral, regional or international levels.

**Paragraph 10(b)**: The request is likely to have multiplier effects, as the multi-year action plan and policy recommendations are expected to contribute to the development of an integrated approach for the safeguarding of intangible cultural heritage in Ukraine. The project is also expected to attract technical and financial support at the national, regional and local levels from international donor organizations and national charity foundations to assist with the implementation of the action plan to be developed.

1. Approves the International Assistance request from Ukraine for the project entitled **Needs assessment for reinforcing Ukraine’s national capacities in strategy development for ICH safeguarding** and grants the amount of US$28,500 to the State Party to this end;
2. Requests that the Secretariat reach an agreement with the requesting State Party on the technical details of the assistance, paying particular attention to ensuring that the detailed work plan of the activities to be covered by the Intangible Cultural Heritage Fund is specific enough to provide a sufficient justification of the expenditures;
3. Invites the State Party to use Form ICH-04 Report when reporting on the use of the assistance provided.